

INVITATION TO QUOTE
(CONSULTING SERVICES– **INDIVIDUAL SELECTION**)

Country: Jamaica

Contracting Entity: Planning Institute of Jamaica

Project Name: Foundations for Competitiveness and Growth Project

Project Loan No. : 9203-JM – Government of Jamaica Counterpart Financing

Project Activity: Project Management Office – Trade Facilitation Task Force

The Government of Jamaica (GoJ) intends to enter into a loan agreement with the World Bank toward Additional Financing for the Foundations for Competitiveness and Growth Project, and has committed counterpart financing to achieve the Project’s objectives. The GoJ intends to apply part of the counterpart financing for the following consulting services.

[Note: The award of contract is subject to the World Bank’s declaration of effectiveness of Loan Agreement No. 9203-JM.](#)

The consulting services (“the Services”)

Jamaica’s Trade Facilitation Reform Programme is (TFRP) being implemented against the background of the GOJ’s Public Sector Transformation and Modernization Programme (PSTMP), which builds on previous efforts to reform the public sector. The Trade Facilitation Reform Agenda is being executed through a coordinated framework with the Ministry of Industry, Investment and Commerce (MIIC) serving as lead Ministry with oversight for implementation of the TFRP. The Trade Facilitation Task Force (TF2) through its secretariat, which resides within the Trade Unit of MIIC, leads implementation. The following positions are now being procured to establish a Project Management Office:

POSITION	DESCRIPTION
FCG/GOJ/CON/05-0: PROGRAMME MANAGER	To provide expert programme management oversight and guidance to the achievement of the six (6) outputs under the Trade Facilitation Programme.
FCG/GOJ/CON/06-0: PROJECT MANAGER– Fees and Charges and Legislation	To provide support to the Trade Facilitation Task Force Secretariat in monitoring the execution and implementation of projects, which are designed to reform and transform the trade arena in Jamaica. The Project Manager is expected to work within the governance framework established for the management of the TF Programme with special focus on the management of specific Trade Facilitation initiatives related to the work being done on Fees and Charges and Legislative Reform.
FCG/GOJ/CON/07-0: PROJECT MANAGER – Re-Alignment of Border Regulatory Agencies and Enhancement of Laboratories	To provide support to the Trade Facilitation Task Force Secretariat in monitoring the execution and implementation of projects, which are designed to reform and transform the trade arena in Jamaica. The Project Manager is expected to work within the governance framework established for the management of the TF Programme with special focus on the management of specific Trade Facilitation initiatives related to the work being done on the re-alignment of Border Regulatory Agencies and Enhancement of Government Laboratories.
FCG/GOJ/CON/08-0: PROJECT MANAGEMENT OFFICER	To provide administrative support to the Trade Facilitation Task Force Secretariat in supporting the execution and implementation of projects, which are designed to reform and transform the trade arena in Jamaica. The Project Management Officer is expected to work within the

	governance framework established for the management of the TF Programme.
--	--

The intended start date is January 2022 and the anticipated duration of each assignment is twenty-four (24) months.

The **Request for Quotation** can be accessed at www.gojep.gov.jm or <https://www.pioj.gov.jm/procurement/>.

The Planning Institute of Jamaica now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. A Consultant will be selected in accordance with the Public Procurement Act, 2015, the Public Procurement (Amendment) Act, 2018 and the Public Procurement Regulations, 2018. Detailed curricula vitae, in a written form, must be uploaded on or before **November 30, 2021 at 11:59pm**. Submissions will be accepted via the Electronic Government Procurement Portal (www.gojep.gov.jm). No hard copy submission will be accepted.

Further information can be obtained at the address below during office hours 8:30am to 4:00pm local time.

Planning Institute of Jamaica

Attn: Monique Harper Griffiths - Procurement Specialist

16 Oxford Road Kingston 5, Jamaica

Tel: 876 960 9339

E-mail: mhgriffiths@pioj.gov.jm with copy to dwint@pioj.gov.jm