

1. IN ADDITION TO YOUR EXPORT REGISTRATION WITH JAMPRO, DO YOU REQUIRE ANY OTHER EXPORT LICENCE FROM A GOVERNMENT AGENCY?

Yes, the export of some specified products requires an export licence from the Trade Board Limited.

2. WHAT ARE THE PRODUCTS THAT REQUIRE AN EXPORT LICENCE FROM THE TRADE BOARD LIMITED?

An export licence from the Trade Board Limited is required for the following products:

Scrap Metal (incl. Scrap Batteries)	Petroleum Oils	Plasma (in any form)
Scrap Gold/Silver	Ammunition (explosives and firearms)	Wood (Lignum Vitae and log wood only)
Coffee and Pimento	Eggs (N.O.P.)	Motor Vehicles
Live Animals	Antique Furniture	Jewellery (excluding those from earth metals)
Endangered Species	Paintings (antique)	Shells (subject to NEPA)
Brown Sugar	Ores – Minerals and metals including Bauxite, Alumina and Gypsum	



3. WHAT ARE THE REQUIREMENTS TO OBTAIN AN EXPORT LICENCE FROM THE TRADE BOARD?

The requirements, along with the expiry dates of export licences issued by the Trade Board are outlined below:

ITEM	REQUIREMENTS/SUPPORT DOCUMENTS	EXPIRY DATE
Scrap Metal	<ul style="list-style-type: none"> Approval letter from Jamaica Customs Scrap Metal Inspection Report Commercial Invoice 	1 month or 30 days
Scrap Gold	<ul style="list-style-type: none"> Approval letter from Jamaica Customs Scrap Metal Inspection Report Commercial Invoice 	1 month or 30 days
Coffee and Pimento	<ul style="list-style-type: none"> Approval from the Ministry of Investment, Commerce, Agriculture and Fisheries (MICAFA) 	3 months
Live Animals	<ul style="list-style-type: none"> Veterinary Health Certificate from MICAFA An approval letter from NEPA for endangered species 	3 months



REQUIREMENTS TO OBTAIN AN EXPORT LICENCE CONT'D

ITEM	REQUIREMENTS/ SUPPORT DOCUMENTS	EXPIRY DATE
Sugar	<ul style="list-style-type: none"> Approved letter from the Ministry of Science, Technology, Energy & Mining (MSTEM) 	3 months to 1 year
Petroleum Oils	<ul style="list-style-type: none"> Approved letter from the Ministry of Science, Technology, Energy & Mining (MSTEM) 	3 months to 1 year
Ammunition (explosives and firearms)	Approval letters from the <ul style="list-style-type: none"> Ministry of National Security, The Firearm Licensing Authority and The Commissioner of Police, Jamaica Constabulary Force 	Expiry date based on letter received from the Firearm Licensing Authority
Ores – Minerals and metals including Bauxite, Alumina, Gypsum & Aggregate	<ul style="list-style-type: none"> Approved letter from the Ministry of Science, Technology, Energy & Mining (MSTEM) (The Commissioner of Mines) 	1 year (open shipment) or 3 months
Plasma	<ul style="list-style-type: none"> Approved letter from the Ministry of Health (MOH) 	Expiry date in MOH letter. If not stated, then 3 months
Motor Vehicle/ Equipment	<ul style="list-style-type: none"> Applicants letter Copies of ownership documents (Fitness, Registration Certificate, Title etc.) 	3 months

4. WHICH AGENCY OF THE GOVERNMENT OF JAMAICA SHOULD BE CONSULTED TO VERIFY ITEMS REQUIRING AN IMPORT LICENCE?

The Trade Board Limited is also responsible for the issuing of import licence for selected items, as outlined below:

TARIFF CODE	DESCRIPTION	REQUIREMENTS
12.11	Plants and parts of plants (include seeds and fruits) of any kind used only in perfumery	Reference is to be made to the Ministry of Industry, Commerce, Agriculture & Fisheries
1211.009	Other plant part for perfume and pharmaceutical purposes (e.g. cannabis and cocoa leaf)	Drug permit to be obtained from the Ministry of Health (MOH)
17.01	Cane and beet sugar and chemically pure sucrose in solid form	Approval from the Bureau of Standards Jamaica
Cement – 25.23: 2523.200; 2523.2910	Portland Cement, aluminous cement, slag cement, super sulphate cement, building cement	
Chapter 28 (Chemical & Gases)	Hydrogen, Rare Gases, Sulphuric Acid, Oleum	Drug permit to be obtained from the Ministry of Health (MOH)
Chapter 36 (Explosives) – 360100; 360200; 360300; 3604.10; 3604.90	Propellant powders, prepared explosives, fuses, fireworks	Permit from the Commissioner of Police & Ministry of National Security
Equipment – 84.29; 84.30	Bulldozers, levellers, scrapers, excavators, road rollers, graders	
Chapter 87 (Motor Vehicle)	Tractor, Public Transport, motor vehicles, chassis, bodies, motor cycles (700cc and over)	Drug permit to be obtained from the Ministry of Health

5. WHAT IS A CERTIFICATE OF ORIGIN?

The certificate of origin is an important international trade document attesting that goods in a particular export shipment have been wholly obtained, produced, manufactured or processed in a particular country in accordance with the prescribed rule of origin.

6. IN WHAT CONTEXT ARE CERTIFICATES OF ORIGIN ISSUED?

A certificate of origin may be issued in the context of preferential trade agreements, which enable exporters to benefit from tariff exemption or reduction for eligible exports; OR it may be requested by the Customs Administration, importers, freight forwarders or banks.

7. HOW DO YOU APPLY FOR A CERTIFICATE OF ORIGIN?

To apply for the certificate of origin, exporters are required to:

- i. Complete a product analysis form for each product to determine the origin criterion. Forms are available on the Trade Limited Website - <http://www.tradeboard.gov.jm/tblweb/oneC.php?id=126&headingID=54&frame=>
- ii. Submit the completed form along with supporting documents, i.e., Import Entries (C87 Forms) and supporting invoices to the Trade Board's Certification Unit
- iii. An officer from the Trade Board Limited will visit your facility to verify the production process
- iv. Exporters will then be advised in writing whether or not the product qualifies for preferential treatment (tariff exemption or reduction) and the origin criterion, if applicable.

NB: All exporters making application for a certificate of origin must be duly registered with JAMPRO

8. HOW DOES AN EXPORTER QUALIFY FOR PREFERENTIAL TREATMENT?

The products manufactured by an exporter will qualify for preferential treatment (tariff exemption or reduction) by meeting the prescribe rule of origin, as outlined in a particular trade agreement.

9. WHAT IS THE CONTACT INFORMATION FOR THE TRADE BOARD LIMITED?

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